

## **Food Drink & Hygiene Policy**

### ***Purpose***

- To reduce the risk of unhealthy situations as a result of attending school.
- To maintain a high level of health and hygiene.

### ***Responsibility***

- It is the responsibility of the Head Teacher to ensure that this procedure is followed.

### ***Procedure***

#### ***Health and Hygiene***

- All children and staff must wash their hands:
  - After using WC.
  - Before eating.
  - After eating.
  - After blowing their nose.
- Individual towels shall be provided in the toilet area.
- All rooms and particularly the toilet / wash facilities shall be properly ventilated.
- Outdoor play area shall be maintained in a clean and tidy condition.
- The no smoking policy shall be rigorously enforced.
- Greasy food residue shall be removed with a damp cloth.
- Greasy surfaces shall be scrubbed with water at 50/60 degrees centigrade and then be left to air dry. Anti bacterial spray shall then be applied.

- Do not allow food and drink residue to accumulate (clean as you go).
- Frozen food shall not be refrozen once thawed.

### ***Food and Drink***

- All staff shall wash their hands before handling food.
- Water temperature shall be less than 43 degrees centigrade.
- Dietary requirements of all children must be respected and adhered to.
- Staff must ensure that when parents inform the school of any allergies then the child is protected from this.
- All children shall be supervised whilst eating/drinking.
- Children shall be given cooled hot drink.
- Staff shall ensure that food is not stale or contaminated.
- Staff shall ensure that the "sell by date" on the food is not over.

### ***Documentation***

None.