

Homework Policy

Purposes of Homework

To raise standards of achievement by:

- Encouraging pupils/students to develop the practice of independent study.
- Developing perseverance and self discipline in work habits; including working to deadlines.
- Allowing practice, where needed, of skills learnt in the classroom.
- Permitting more ground to be covered and more rapid individual progress to be made; where appropriate.
- Enabling class work to concentrate on those activities requiring the teacher's presence.
- Encouraging parents/carers (and other adults) to be involved in pupils'/students' work.
- Encouraging pupils/students to prepare for future lessons.
- Allowing the teacher to check that work has been understood.
- Encouraging pupils/students to extend their own areas of interest.

Guidelines for Setting Homework

- The homework task must be appropriate to the needs, age and ability of the pupils/students.
- Clear instructions must be given to students on the homework task and time must be allocated in the lesson for recording the instructions into their homework diaries.
- Students are expected to complete homework and hand it in as per homework schedule or any other day specified by the teacher.

- Students need a suitable working environment to enable them to carry out homework.
- Homework should be given accommodating at least one weekend to give students a fair chance to get it completed.

Procedure

- A homework schedule will be provided for each pupil at the beginning of the academic year.
- The subject teacher should check periodically that the details of the homework task are recorded accurately in the pupils' diaries when the homework is set.
- The primary responsibility for monitoring homework lies with the teacher who set the homework. Tutors will want, on occasions, to check individual pieces of work. We will also encourage parents to play an important role in ensuring that students have good conditions in which to do homework as well as providing general support.
- Parents/carers will be asked to check homework diaries regularly.
- Failure to meet homework requirements will result in further action being taken.
- Homework may sometimes be set during school holidays.

Checks and Sanctions

STAGE 1

A 15 to 30 minute detention will be given to those who do not hand in completed homework.

STAGE 2

Continuing failure to meet deadlines must be referred to the Head teacher who will take necessary action including putting the student on a school report and/or keeping parents fully informed.

The school has a homework policy, whereby teachers are expected to set homework regularly.

Each department should have an agreed timetable for homework, which the pupils should be aware of.

It is the responsibility of the teacher to set homework, collect it in, and monitor those not doing it.

The purpose of the homework is to further pupils' knowledge of the work, or revise the work covered.

Brief guideline for teachers on giving homework:

- ❖ Years 1 & 2: Approximately 1 piece of numeracy & literacy per week, plus the weekly spellings, timetables and reading.
- ❖ Years 3 – 6: Approximately 30 – 60 minutes per evening, and possibly more at the weekend.
- ❖ Years 7 – 9: Approximately 1 hour 30 minutes each evening, and possibly more at the weekend.
- ❖ Years 10 – 11: Approximately 3 hours each evening, and possibly more at the weekend.

Every pupil has a homework diary, used to record and keep details of homework set. Older pupils are responsible for writing their own homework; younger pupils may write it under teacher supervision, if not, the class teacher must write it.

Parents are advised to sign the homework diary weekly, and both teachers and parents may communicate with each other via the diary.